William F. Sima, M.D., Inc. ~ Orthopaedic Surgeon

322 Posada Lane, Suite A ~ Templeton, Ca 93465 Phone: 805.434.5555 ~ Fax: 805.434.5502

Welcome,

Thank you for scheduling an appointment with my office. I look forward to evaluating your orthopaedic condition.

As a new patient I need your assistance with the information that will be used to establish your account and medical chart. Attached is paperwork for you to complete PRIOR to your appointment. If a question does not apply to you, write N/A (not applicable) in the appropriate space.

TO AVOID RESCHEDULING PLEASE BRING THE FOLLOWING ITEMS FOR YOUR INITIAL APPOINTMENT:

- PLEASE ARRIVE 15 MINUTES PRIOR TO YOUR SCHEDULED APPOINTMENT
- FILMS AND REPORTS (MRI, X-RAY, CT SCANS, ETC.)
- ALL COMPLETED FORMS SENT TO YOU FROM OUR OFFICE CURRENT INSURANCE CARDS

MEDICATION REFILL POLICY: I am often out of the office due to my surgical schedule. Please allow 72 hours for refill requests to be processed. If you need a refill on an existing prescription, please call your pharmacy and they will fax a request to our office.

I appreciate your effort and assistance.

Sincerely,

William F. Sima, M.D.

William F. Sima, M.D. Orthopaedic Surgeon 322 Posada Lane, Ste A Templeton, CA 93465-4003 (805)434-5555

PATIENT INFORMATION (I	REQUIRED)									
NAME (LAST, FIRST)											
PHYSICAL ADDRESS (ADDR	WHERE YOU	CURREN	TLY RESIDE)	CITY, S'	TAT	E, ZIP					
MAILING ADDRESS (ADDR W	HERE YOU R	ECEIVE Y	YOUR MAIL)	CITY, S'	TAT	E - ZIP					
HOME	WORK			CELL				EMAIL(Res	sponsible P	arty)	
SSN	DOB			SEX				(I do not wish Marital State	to receive u	ipdates:)
					M	F		S N	M D	W	
EMPLOYMENT STATUS (CIRC	LE ONE)		EMPLOYER NA	AME OR So	CHO	OL (IF STUI	DENT)	OCCUPATI	ON		
F/T P/T Retired Disabled PRE RETIREMENT EMPLOYER	Other	ION	PRIMARY M	D				REFERRIN	G MD		
									O MID		
FINANCIALLY RESPONSIB	LE PARTY	INFOR	MATION (PER	SON "LEG	ALL		SIBLE	TO PAY)			
NAME		REL	ATIONSHIP TO	O PATIEN	T	SSN			DOB		
MAILING ADDRESS					2 6	CITY, ST	ATE - Z	ZIP			
НОМЕ		WORK					CELL	,			
PRIMARY INSURANCE (RE											
NAME OF INSURANCE COMPA	ANY	INSURE	ED'S EMPLOYI	ER			OCCI	JPATION			
NAME OF INSURED		REL	ATIONSHIP TO	O PATIEN	T	SSN		DO	В	SEX M 1	F
ADDRESS OF INSURED		CIT	Y			STATE		ZIP			
SECONDARY INSURANCE NAME OF INSURANCE COMPA		ABLE)	RED'S EMPLOY	/ED				UPATION			
NAME OF INSURANCE COMPA	AINI	INSUR	CED S EMPLO	EK			occ	UFATION			
NAME OF INSURED		RELA	TIONSHIP TO I	PATIENT	S	SSN		DO	В	SEX M	F
										IVI	Г
EMERGENCY CONTACT NAME					PHO	ONE#		REL	ATIONSH	IP	
 I am responsible for pay) 1.5% per month (1 \$25.00 non-sufficie \$50.00 may be cha \$15.00 minimum \$15.00 may be cha additional billing There may be a cha I authorize paymer 	8% per yr) i ent funds (N rged for app charge may rged for pro arge for cop	nterest c (SF) fee pointmen be charg viding in	harge and/or la will be charged ts cancelled or ged for complet naccurate, outd dical records.	ate fee made of for all restricted with the state of the	y be turn vitho ms.	added to u ed checks. out 24 hour ncomplete	unpaid s notice insurar	balances ove e. ace informat	er 30 days	3.	1
Patient/Responsible Party Sign	ature		*			Date					

WILLIAM F. SIMA, MD, INC. 322 POSADA LANE, STE. A TEMPLETON, CA 93465 805-434-5555

PATIENT NAME:		DATE:				
Dr. Sima is required by federal regu information:	ılations to re	lations to request the following demographic				
ETHNICITY: (PICK ONLY ONE)	RAC	E: (PICK ONLY ONE)				
Hispanic or Latino		American Indian or Alaska Native				
Not Hispanic or Latino		Asian Indian Cambodian Chinese Japanese Korean Laotian Vietnamese				
	_	Black or African American Native Hawaiian/Other Pacific Islander Filipino				
		Guamanian Samoan				
		White				
		Other Race				
Unknown		Unknown				
Unreported/Refused		Unreported/Refused				
PREFERRED LANGUAGE:	Fnolish	Spanish Other:				

William F. Sima, M.D. Medicare Coverage Information

DO YOU HAVE MEDICARE COVERAGE? Yes No If "NO" & 65 or over, pl
explain why you do not have Medicare:
This form <u>must</u> be completed by patients with Medicare coverage (primary or secondary)
Medicare requires that providers determine whether Medicare is the primary or secondary payer for each claim Medicare beneficiary. The MSP form is used as a guide during the registration process to help identify other which may be primary to Medicare.
❖ Is the illness/injury due to an automobile accident, liability accident or Workman's Compensation? □ Yes □ No
If yes, please provide the following information: Date of accident;// Nature of accident: Auto Workers Compensation Liability Claims address (Auto/Work Comp/Liability):
Claim Number:
❖ If under age 65, is your Medicare coverage due to disability? ☐ Yes ☐ No
Are you covered by a large Employer Group Health Plan based on your current employer or your specurrent employer (20 or more employees)? Yes No (if yes, Medicare is secondary and primary information must be obtained)
❖ If 65 and over, are you covered by Employer Group Health Plan based on your own or spouse's current employer? □ Yes □ No (if yes, Medicare is secondary and primary information must be obtained)
SIGNATURE SECTION
Patient Name:
Signature (Patient/Responsible Party): Date:
Name of Responsible party: Relationship to Patient:

William F. Sima, M.D., Inc.

Orthopaedic Surgery, Sports Medicine and Joint Replacement

AUTHORIZATION TO RELEASE / OBTAIN INFORMATION

I hereby authorize William Sima, M.D. to obtain any and all medical records pertinent to my care from any physician, hospital, or other health care professional.

I also hereby authorize William Sima, M.D. to release any medical records belonging to them concerning my care to any physician, hospital, or other health care professional. These may include but not be limited to mental health records protected by Lanterman Pertis Short Act, drug and alcohol abuse records and HIV test results to any except as specifically follows: This authorization is effective now and will be in effect for the time that I am a patient of William Sima, M.D., or until I revoke it in writing. William Sima, M.D. reserves the right to modify the privacy practices outlined in the notice. RECEIPT OF NOTICE OF PRIVACY PRACTICES WRITTEN ACKNOWLEDGEMENT FORM A copy of the HIPPA guidelines for the office of William Sima, M.D. was made available to me to read at the front desk. Upon request a copy can be made. I understand that due to these guidelines, medical information will only be discussed with me and those listed below. Medical information may include but is not limited to appointments, prescriptions, test results and chart notes. NAME: Relationship to Patient: _____ Date of Birth: _____ NAME: _____ Date of Birth: _____ Patient Name: _____ Date of Birth: Signature (Patient/Responsible Party):

Date: Name of Responsible party: Relationship to Patient: Documentation of Attempt to Obtain Acknowledgement of Receipt of Notice of Privacy Practices An attempt was made to obtain an acknowledgement of receipt of the "Notice of Privacy Practices" on . . The acknowledgement was not obtained because: The patient was undergoing emergency treatment. The patient declined to sign the acknowledgement. Other Date: Name of Staff Member: Consent to Photograph/Videotape/Film/Interview Individuals I give William Sima, M.D., Inc. permission to photograph, videotape, film and/or interview myself, and to publish said photographs, videotapes, films, written testimonials and/or interviews on the internet, Dr. Sima's web site and all other forms of media. The photographs, videotapes, etc. shall constitute the exclusive property of William Sima, M.D., Inc. and may be reproduced by William Sima, M.D., Inc., without compensation or payment to the individual concerned or any other person. I also hereby release William Sima, M.D., Inc. and his employees from all claims, demands, and liabilities whatsoever in connection with the above. Patient Name: Signature: Date:

Responsible party: Signature: Relationship to Patient:

William F. Sima, M.D., Inc.

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 $\underline{\textit{ORIGIN of PAIN}}_{\text{(This information is required by all insurance companies)}}$

Under the provisions of the contract with your private insurance for you and your dependent (s), liability may be an exclusion of your policy. So that your private insurance company can determine if they are correct in accepting liability for the services provided for this problem/injury, they will need the following information:

BODY PART FOR THIS VISIT:	(Right or Left)
1. Is your pain/concern due to: (Circle one of	the below)
A. Gradual onset = skip to #'s 3& 4B. Accidental injury =complete #'s 2,	3, & 4
	<u>ymptoms</u> (include where injury occurred i.e. work, home, etc.):
3. <u>Date symptoms started</u> :	
4. Do you think your problem is related to wo	ork? YES or NO (IF YES, ANSWER #5)
5. Have you filed a workers' comp claim with If "yes" A. Have you notified our office? a. If "NO", immediately call our b. If "YES", bring a copy of your B. Has your claim been denied or put in a. If "YES", bring a copy of your	YES or NO office at 434-5555. claim form to your appointment.
I CERTIFY THE ABOVE STATEMENTS TO BE TR	UE TO THE BEST OF MY KNOWLEDGE.
Patient Name:	
Signature (Patient/Responsible Party):	Date:
Name of Responsible Party:	Relationship to Patient:

Name:		Date:
	William F. Sima, M.D., Inc.	

Orthopedic Surgery, Sports Medicine and Joint Replacement

MEDICAL HISTORY

Previous Tests	and Trea	tments		□ Circ	ele here if none	apply	
 □ Physical Therap □ Anti-inflammate □ Narcotic medica □ Chiropractic/Ma □ Epidural steroid □ Steroid injection □ X-rays □ CT 	ories ation anipulation injection		se se se se	□ Mad □ Mad □ Mad □ Mad	e it better	 □ No eff 	Pect Pect Pect
Please describe	your cur	rent proble	m				
Current Medic	eation(s):	□ Circle h	ere if none	Prefe	erred Pharmacy:		
Name of Medication	1		Do	se		Duration	
					-		
-					-		
					-		
Do you have an	ıv ALLEI	RGIES?	Yes □ No				
1					Reaction:		
2							
3			-		Reaction:		
Social History	(circle al	l that apply	to you)				
Drink alcohol?	□ Never □	Social Mild	l □ Modera	ate Heavy			
Employment?		the home □ Stu ion			oyed Full Time	☐ Employed Part	Time
Disabled?	□ Permane	nt Temporary	y ~ Reason	n for Disabili			
Exercise?							
Marital Status?				☐ Separated	d Uidowed	☐ Live alone	☐ Life Partner
Smoking? Ouit smoking	□ No	☐ Yes☐ No☐ Yes		Previo	ously smoked	packs per day	y for years

Name:			Date:		
Family History					
Do any of your grandp	parents, parents, siblings or children ha	ave the following diseases?			
Anemia Asthma Autoimmune disorder Bleeding disorder Cancer type: Cardiovascular Deep Venous Thromb Diabetes	□ Yes □ No	Hypertension Kidney Disease Liver problems Lung problems Rheumatoid arthritis Seizures	□Yes □No □Yes □No □Yes □No □Yes □No □Yes □No		
Past Medical His	story (circle all that apply to	you) CHECK	HERE IF NONE A	PPLY	
Dermatologic:	lupus / melanoma / skin cancer				
Neurological:	epilepsy / seizure disorders / stroke				
Renal / Urinary:	hematuria / kidney problems / incor	hematuria / kidney problems / incontinence			
Endocrine: Head and Neck:	diabetes / thyroid disorder Dentures / migraines / glaucoma				
Genetic Background	congenital heart defect / hemophilia / sickle cell				
Childhood Illnesses:	polio / asthma				
Female Reproductive	e: cancer / tumors				
Male Reproductive:	BPH / prostate conditions				
Gastrointestinal:	Crohn's disease / gastritis / GI bleed / irritable bowel syndrome / ulcer				
Respiratory:		asthma / bronchitis / emphysema / pulmonary embolism / shortness of breath / tuberculosis / COPD			
Musculoskeletal:	ankylosing spondylarthritis / arthritis conditions / fibromyalgia / osteoporosis / polio / Rheumatoid arthritis				
Cardiovascular:	cardiac catheterization / cardiac discheart valve conditions / myocardial	•	-		
Hematologic/lymphatic	: anemia / bleeding tendencies / hemo	ophilia / hepatitis			
Psychiatric:	alcoholism / depression				
All Previous Sur	geries CHECK HE	RE IF NO HISTORY	OF PRIOR SURGE	ERY	
1. Date	TypeL/F	4. Date	Type	L/R	
2. Date	TypeL/F	5. Date	Type	L/R	
3. Date	TypeL/F	6 .Date	Type	L/R	
Did you have any com	aplications with your surgeries or anes	thesia? □ No □ Yes			
Explain if yes	,				

Name:	Date:
Review of Systems (ci	ircle all that apply to you) □ CHECK HERE IF NONE APPLY
Allergic/ Immunologic:	Seasonal Allergies
Cardiovascular:	Elevated blood pressure / Heart attack / Heart palpations / Pacemaker / Atrial fibrillation / Heart valve replacement
Constitutional Symptoms:	Chills / Fever / Nausea
Ears, Nose, Mouth, Throat	: Difficulty with hearing / Cough / Difficulty with swallowing / Loss of hearing
Endocrine:	Dry skin / Unusual fatigue / Weight change / Thyroid disease
Eyes:	Eye or vision problems / Glasses / Loss of vision
Gastrointestinal:	Blood in stool / Diarrhea / Hemorrhoids / Stomach ulcers / GERD
Genitourinary:	Blood in urine / Painful urination / Incontinence
Hematologic/ Lymphatic:	Anemia / Bleeding problems / Bruise easily
Integumentary:	Non healing wound / Rash
Musculoskeletal:	Back pain / Difficulty getting out of a chair
Neurological:	Balance problems / Difficulty walking / Headaches / Migraines / Seizures / Stroke
Psychiatric:	Depression / Anxiety

Asthma / Chest pain / Shortness of breath / Sleep apnea

Respiratory:

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Orthopaedic Surgery, Sports Medicine and Joint Replacement

WORKER'S COMPENSATION INJURY INFORMATION

HISTORY OF INJURY

Name	Date of the injury
What part of your body was injured?	
Do you feel this injury is work related? ☐ Yes ☐ N	
Describe how the injury occurred	
How did you feel immediately after the injury and v	
Did you report the injury to your supervisor? ☐ Ye	s No Supervisor's name
What happened after your injury? (e.g., you were ta	ken to a hospital, you continued working, etc.)
Who has treated you for this problem in the past?	Dates:
	D .
Have you ever injured this body part in the past? If yes, please explain	Yes \square No
Did your symptoms begin gradually? ☐ Yes ☐ No	
Please describe how you feel now. Do you still have please indicate where it hurts, how often, how intended	ye symptoms? If you still have symptoms, use the pain is and if the pain travels:
Do you feel you have a disability resulting from thi If yes, please explain	s injury? Yes No
Have you ever had any of the following: ☐ Motor vehicle accident ☐ Motorcycle accident ☐ Yes ☐ No If yes, please explain	□ Fall from any height

Have you ever had a permanent disability as a result of any injury or illness? Yes No If yes, when?
WORK HISTORY What company did you work for at the time of your injury?
What company did you work for at the time of your injury?
What date did you begin employment with this company?
What position did you hold at the time of the injury?
Please describe your normal job duties at time of injury (including lifting, bending, reaching, stooping with frequency and weight in pounds, if applicable. Include any protective devices) Are you still working for this employer? □ Yes □ No If yes, please answer the following: Are you doing the same work? □ Yes □ No If not, what are your job duties now? □ Last date worked: Why did you leave? □ Lay-off □ Termination □ Resignation □ Other After your injury, did you look for other jobs? □ Yes □ No
Are you still working for this employer? Yes No If yes, please answer the following: Are you doing the same work? Yes No If not, what are your job duties now? Last date worked: Why did you leave? Lay-off Termination Resignation Other After your injury, did you look for other jobs? Yes No
Are you still working for this employer? If yes, please answer the following: Are you doing the same work? Yes No If not, what are your job duties now? If no, please answer the following: Last date worked: Why did you leave? Lay-off Termination Resignation Other After your injury, did you look for other jobs? Yes No
If no , please answer the following: Last date worked: Why did you leave? □ Lay-off □ Termination □ Resignation □ Other After your injury, did you look for other jobs? □ Yes □ No
XXI 1 XY /
Work History:
Company Name City Job Duties Dates Worked Reason for Leaving
PREVIOUS WORK COMP RELATED INJURIES
Have you ever had previous work comp related injuries? \Box Yes \Box No If yes, please list below.
Body part injured Date of injury
Have you ever been considered disabled? □ Yes □ No If yes, please explain below.
M.D. Review Date

PHYSICIAN-PATIENT ARBITRATION AGREEMENT

Article 1: **Agreement to Arbitrate**: It is understood that any dispute as to medical malpractice, that is as to whether any medical services rendered under this contract were unnecessary or unauthorized or were improperly, negligently, or incompetently rendered, will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review or arbitration proceedings. Both parties to this contract, by entering into it, are giving up their constitutional rights to have any such dispute decided on a court of law before a jury, and instead are accepting the use of arbitration.

Article 2: All Claims Must be Arbitrated: It is the intention of the parties that this agreement bind all parties whose claims may arise out of or related to treatment or service provided by the physician including any spouse or heirs of the patient and any children, whether born or unborn, at the time of the occurrence giving rise to any claim. In the case of any pregnant mother, the term "patient" herein shall mean the mother and the mother's expected child or children.

All claims for monetary damages exceeding the jurisdictional limit of the small claims court against the physician, and the physician's partners, associates, association, corporation or partnership, and the employees, agents and estates of any of them, must be arbitrated including, without limitation, claims for loss of consortium, wrongful death, emotional distress or punitive damages. Filing of any court by the physician to collect any fee from the patient shall not waive the right to compel arbitration of any malpractice claim.

Article 3: **Procedures and Applicable Law:** A demand for arbitration must communicate in writing to all parties. Each party shall select an arbitrator (party arbitrator) within thirty days and a third arbitrator (neutral arbitrator) shall be selected by the arbitrators appointed by the parties within thirty days of a demand for a neutral arbitrator by either party. Each party to the arbitration shall pay such party's pro rata share of the expenses and fees of the neutral arbitrator, together with other expenses of the arbitration incurred or approved by the neutral arbitrator, not including counsel fees or witness fees, or other expenses incurred by a party for such party's own benefit. The parties agree that the arbitrators have the immunity of a judicial officer from civil liability when acting in the capacity of arbitrator under this contract. This immunity shall supplement, nit supplant, any other applicable statutory or common law.

Either party shall have the absolute right to arbitrate separately the issues of liability and damages upon written request to the neutral arbitrator.

The parties consent to the intervention and joinder in this arbitration of any person or entity which would otherwise be a proper additional party in a court action, and upon such intervention and joinder any existing court action against such additional person or entity shall be stayed pending arbitration.

The parties agree that provisions of California law applicable to health care providers shall apply to disputes within this arbitration agreement, including, but not limited to, Code of Civil Procedure Section 340.5 and 667.7 and Civil Code Sections 3333.1 and 3333.2. Any party may bring before the arbitrations a motion for summary judgment or summary adjudication in accordance with the Code of Civil Procedure. Discovery shall be conducted pursuant to Code of Civil Procedure section 1283.05, however, depositions may be taken without prior approval of the neutral arbitrator.

Article 4: **General Provisions:** All claims based upon the same incident, transaction or related circumstances shall be arbitrated in one proceeding. A claim shall be waived and forever barred if (1) on the date notice thereof is received, the claim, if asserted in a civil action, would be barred by the applicable California statute of limitations, or (2) the claimant fails to pursue the arbitration claim in accordance with the procedures prescribed herein with reasonable diligence. With respect to any matter not herein expressly provided for, the arbitrators shall be governed by the California Code of Civil Procedure provisions relating to arbitration.

Article 5: **Revocation:** This agreement may be revoked by written notice delivered to the physician within 30 days, of signature. It is the intent of this agreement to apply to all medical services rendered any time for any condition.

ele 6: Retroactive Effect: If patient intends this agreement to cover services rendered before the date it is Effective as of the date of fire	st
ical services.	
Patient's or Patient Representative's Initials	

If any provision if this arbitration agreement is held invalid of unenforceable, the remaining provisions shall remain in full force and shall not be affected by the invalidity of any other provision.

I understand that I have the right to receive a copy of this arbitration agreement. By my signature below, I acknowledge that I have received a copy.

NOTICE: BY SIGNING THIS CONTRACT YOU ARE AGREEING TO HAVE ANY ISSUE OF MEDICAL MALPRACTICE DECIDED BY NEUTRAL ARBITRATION AND YOU ARE GIVING UP YOUR RIGHT TO A JURY OR COURT TRIAL. SEE ARTICLE 1 OF THIS CONTRACT.

HIS CONTRACT.	By:Patient's or Patient Representative's Signature (Date)
Physician or Authorized Representative's (Date Signature)	Print Patient's Name
William F. Sima MD, Inc. Print or Stamp Name of Physician, Medical Group or Association Name	(If Representative, Print Name and Relationship to Patient)

A signed copy of this document is to be given to Patient. Original is to be files in Patient's medical records. G:front office

Shoulder / Clavicle Evaluation William F. Sima, M.D.

Name:			Date:				
Which shoulder a	re you being se	en for today	? Righ Left				
Is you shoulder:	Catching Instability Painful	Stiff Weak					
Your first sympton		Suddenly Gradually		As a result of	A fall Tripp Injury Misstep	MVA	
In detail please expla	in how your pain						
What date did this be	egin?						
<u>Previo</u>	us Treatment	: I have not r	eceived	any treatment	for this condi	tion	
I was evaluated by	Twin Cities Ho French Hospita				ily Doctor Other		
Referring physician:							
MRI – Wher Brace Physical The Cortisone In	ere: e: rapy - Where: jection th:		-				
Severity of Pain:	Doing great Much better Somewhat bett	Same a Worse er	s it was	S			
Quality of Pain:	Pinching Achy Burning	Dull Gnawii Itchy	ng	Pulling Sharp Throbb		5	
Does the Pain				To the To the neck		le	
Worse with:	Reaching out t Reaching behin	aching over head aching out to side aching behind back aching across chest		ng Throwing Combing hair ng Dressing Driving			
Weakness:	With overhead lifting In shoulder With lifting						

Name: Date:						
Paresthesias (tingling): Elbow Hand Fingers (Thumb Index/Long/Ring/ Small) Shoulder Forearm Whole Arm Also experiencing: Grinding Popping						
Clicking Cracking						
Sports Limitations: Has no limitations Participates with difficulty in: Unable to participate in:						
Instability: Shoulder Frequent instability Self reduced instability Dislocated						
Stiffness: Yes No						
Medications you are taking for shoulder pain:						
Medications for pain: Not required Used occasionally Required daily Unemployed Retired Disabled Homemaker						
PAIN: What amount of shoulder pain have you experienced in the last week doing the following:						
1. Reaching overhead: □ None □ Mild □ Moderate □ Severe □ Extreme						
2. Reaching behind back: ☐ None ☐ Mild ☐ Moderate ☐ Severe ☐ Extreme						
3. Lifting: □ None □ Mild □ Moderate □ Severe □ Extreme						
FUNCTION (daily living):						
4. Showering and personal hygiene: □ None □ Mild □ Moderate □ Severe □ Extreme						
5. Putting on shirt: □ None □ Mild □ Moderate □ Severe □ Extreme						
6. Getting in and out of chair: □ None □ Mild □ Moderate □ Severe □ Extreme						